## **School Emergency Drills**

## **Documentation Form**

Type of Drill	Time of Drill
Fire Drill (5 required)	<b>Standard</b>
Tornado Drill (2 required)	Class Change
Lock Down/Shelter in Place Drill	Recess
(3 required)	Other Events
Name of Reporting School: Jennings Elementary	
Date of Drill: 11/4/21 Time drill was held:	11:45 pm (pm/am)
Exact time required to evacuate/shelter/secure: 11:45	
Total Participants: Whole School and Head Start	
Remarks: Students and staff shut in and all doors were locked.	
This report is for emergency drill # 2 for school year 21-22	
Name of person conducting drill: Mellissa Connin	
Title of person conducting drill: Principal	
Drill Was <u>Coordinated</u> With:	
Emergency Management Coordinator	
Name & Title:	
AND	
7.11.5	
Law Enforcement (County Sheriff or Chief of Police or Design	ee or MSP)
Name & Title:	
OR	
Fire (Fire Chief or Designee)	
Name & Title:	