

August 25, 2020

Dear Parents/Guardians and Students,

I would like to take this opportunity to welcome you back to school for a new and exciting school year. Tuesday, September 8, 2020 will be our first day to start the 2020-2021 school year and we all look forward to students returning from what was a very long break from school. As you return, you will notice quite a few things that have changed this year due to COVID-19. Quincy Schools has implemented several new safety protocols in an attempt to create a safer environment for students and staff while at school. Many of these things are also requirements that came directly from the Governor's MI Safe School Roadmap that was released back in late June.

The following is a list of changes that are being implemented this year in conjunction with state recommendations;

1. Face Coverings (masks)
  - All K-12 students and staff must wear face coverings (masks) while on the school bus.
  - All K-12 students and staff must wear face coverings (masks), unless eating meals, while in common areas of the building.
  - K-5 students must wear facial coverings (masks) unless they are in their classroom or spaces where they are with their class only and receive teacher approval.
  - All 6-12 students are required to wear face coverings (masks) all day.
2. Health Screening
  - Parents please use the COVID-19 Health Screening Tool included in this mailing to screen your student(s) before sending them to school each day. If your student is sick or if you answer yes to any items on the screener, please keep your student(s) home and follow the screener recommendations.
  - Please do your part by staying home if you are sick.
3. Loading and unloading school buses will be staggered to allow for social distancing to the greatest extent possible.

4. The elementary school building will open at 7:50 am and the middle and high school buildings will open at 7:45 am.
  - At arrival, elementary students should go directly to their classrooms. Breakfast will be served in classrooms.
  - At arrival, middle school students should go directly to their classrooms. Teachers will dismiss students for breakfast in a staggered fashion.
  - At arrival, high school students should get breakfast, if so desired, and proceed directly to their classroom.
  - Students are asked to avoid congregating in the halls before school, in between classes, at lunch and after school for increased safety purposes and social distancing.
5. During lunch, students will be asked to avoid congregating and to maintain appropriate social distancing.
  - Elementary students will eat lunch with their class.
  - Middle and High School Students will eat in the cafeteria and additional space will be utilized when possible in an attempt to observe social distancing.

### **Fully Virtual Option**

Some of you may have made the choice to go fully virtual this semester. If so, you should have received a form in the mail that allows you to designate that choice. Please be sure to send that form back to your child's school if you have not done so already. You will be contacted soon to schedule a time to pick up technology and get important information to start your online program. For anyone using school technology, you will need to login to your Skyward account and sign the acceptable use form as we have done in the past at the start of each school year.

### **In Person Instruction**

For those of you choosing face to face instruction, please read and sign the In-Person Election Form included in this mailing and return it to your student's building principal. Parents of students attending school in person are also asked to read the COVID-19 Health Screening Agreement. Please sign the Health Screen Agreement form and only send back the signature page to your student's building principal. The student screening section is yours to keep and to use each day before sending your student(s) to school.

As we have seen with many things over the last few months, change is inevitable. As we move forward, adjustments to this plan may be needed. We will continue to do our best to meet the educational needs of our students as well as providing the safest environment we can during these uncertain times.

Sincerely,

Marc Kramer  
Superintendent  
Quincy Community Schools